**Visa procedure**

The Ministry of Foreign Affairs in cooperation with the Ministry of the Interior is in charge of processing visa requests of foreign students. The requests are to be submitted to Embassy of Montenegro in the country of origin of the student. Visa procedure usually takes a few working days and the entire procedure can take up to 10 days, though sometimes it is completed in a shorter time notice.

Detailed information on the visa regime for foreign citizens, the visa application form and the explanation of the entire procedure for obtaining the visa can be found as the web site of the Ministry of Foreign Affairs http://www.mip.gov.me/.

For EU students coming on exchange in the framework of mobility programmes there is also a possibility of entering the country with the passport and then obtaining the visa for the long term stay here in the country. The following steps need to be taken:

1. report to the inspector for foreigners within 24 hours; you need your passport and the card for foreigners (“karton za strance”)

2. submit a request for temporary stay on the grounds of participation in international projects. In order to submit this request you need the following:
   a) Request
   b) Passport
   c) Report (a part of the card for foreigners)
   d) Proof on means of subsistence (confirmation issued by University of Montenegro stating that your received Basilesu scholarship, that your insurance is paid)
   e) Proof on accommodation (if you rent a private apartment this is the agreement on rent certified by the court and the cadaster list for the apartment from the owner)